

Student Financial Services Office

February 23, 1993

(Notice List Serve)

Subject: Departmental Work Study Program Meeting

Due to the implementation this year, of the work study cap feature in the payroll process, a follow up meeting is being held to provide departmental staff an opportunity to ask questions about this new feature. This follow up meeting will also include a review of the topics covered at the annual fall departmental work study meeting.

The meeting will take place in the Career Services Center Multi-purpose Room with Phyllis Walker, Pearl Trinidad, and Ann Klein on March 11, from 10:30 to 12:00 noon. This is a good opportunity for departmental staff who hire, supervise, and process forms for work study student employees to clear up any questions or problems they may be experiencing.

Please share this important information about the meeting with the appropriate staff from your department.

Thomas M. Rutter
Director
Student Financial Services Office