



# UC San Diego

## Policy & Procedure Manual

---

[Search](#) | [A–Z Index](#) | [Numerical Index](#) | [Classification Guide](#) | [What's New](#)

### ENVIRONMENT, HEALTH & SAFETY

#### Section: 516-10.3

Effective: 09/19/2024

Supersedes: 07/19/2010

Review Date: 09/10/2025

Issuance Date: 09/19/2024

Issuing Office: [Environment, Health & Safety](#)

---

### INTERIM POLICY ON ENVIRONMENTAL SANITATION – HOUSING, FIRES, FENCING, ELECTRICITY, AND WATER USAGE

#### I. REFERENCES

- A. California Health and Safety Code
- B. California Code of Regulations, Title 19 Public Safety, Division 1 Fire
- C. California Code of Regulations, Title 24 California Fire Code

#### II. POLICY

##### A. No Camping

Only buildings designed, constructed, and maintained for sleeping and/or dwelling may be used for that purpose. Except in spaces the university has designated for sleeping or dwelling purposes, it is prohibited to use any university property, facility, building space, or outdoor space, or to use any vehicle located on university property (whether privately owned or owned by the university) for (a) temporary or permanent living accommodations purposes, (b) sleeping or making preparations to sleep (including the laying down of bedding), or (c) erecting, building, maintaining, or occupying any campsite or tent or other structure for sleeping, unless approved in advance by the Environment, Health and Safety (EH&S) Office.

##### B. No Fires, Digging, or Fencing

Unless approved in advance by the Environment, Health and Safety (EH&S) Office or an authorized University Official, the following activities are prohibited on or in university property, facilities, building spaces, or outdoor spaces: (a) starting a fire or making a campfire, operating a grill or barbecue, or possessing or using propane tanks, (b) doing any digging or earth breaking, or (c) setting up, building, or maintaining fencing, enclosures, barriers, or structures.

##### C. No Unauthorized Outdoor Use of University Electricity or Water

Connecting to electrical outlets or water pipes of the university for use in outdoor spaces without permission from an authorized University Official is prohibited. This prohibition includes running electrical cords or hoses from inside buildings to outside spaces and connecting electrical cords or hoses to existing fixtures outside of buildings. Use of generating devices such as generators and portable power units capable of generating 100 VAC or higher is also prohibited, unless approved in advance by the Environment, Health and Safety (EH&S) Office.

**III. PROCEDURES**

**A. Use of University Facilities for Cooking, Sleeping and/or Dwelling Purposes**

The University provides specific facilities for dwelling and sleeping purposes. They include, but are not necessarily limited to: residence halls, apartments, and appropriate hospital and shipboard facilities.

**B. Sanitation and Safety in Dwellings and Other Human Occupancy Areas**

1. Plans and construction for all dwelling units and areas involving human occupancy shall comply with applicable codes and standards.
2. All facilities shall comply with applicable codes and standards and be maintained in a safe and sanitary manner. EH&S will provide direction, instruction, and advice to the administrative units responsible for these areas and perform inspections as required by the applicable codes, standards, policies, and agreements.

**C. Requests for Exceptions to Policy**

Requests for permission to conduct activities prohibited by this Policy must be submitted in writing to [ehs@ucsd.edu](mailto:ehs@ucsd.edu) at least seven business days in advance. Requests for exceptions to policy will be denied unless EH&S determines that granting the exception is in the best interest of the university, will further the university's mission, and will be in compliance with all other university policies.

**IV. RESPONSIBILITY**

- A. All plans for new construction and renovations will be processed through the Office Planning, Design and Construction, or Facility Maintenance and the EH&S Office for review and approval by the Campus Fire Marshal, as described in PPM 516-12.1, General Safety -- Construction/Renovations and Alterations.
- B. The administrative units responsible for each space or area shall arrange for maintenance of safe and sanitary facilities and for ensuring that occupancy is in compliance with the applicable codes, policies, and procedures. The EH&S Office may assist by consulting and conducting routine surveys of the facilities.

**V. REVISION HISTORY**

09/19/2024: Policy updated