



UC San Diego

Policy & Procedure Manual

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PERSONNEL-ACADEMIC

Section: 230-270

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APPOINTMENT AND PROMOTION PROFESSOR OF (e.g., *PSYCHOLOGY*) IN RESIDENCE SERIES

PPM 230-270, Professor of (e.g., *Psychology*) in Residence Series, relates to matters subject to [Academic Personnel Manual \(APM\) Section 270](#), Professor of (e.g., *Psychology*) in Residence Series. For reference, subsections of PPM 230-270 include citations to associated subsections of the APM; in all cases, the APM is operative where referenced.

PPM 230-270-4 Definition

Titles in this series are assigned to academically qualified individuals who engage in teaching, research or other creative work, and University and public service to the same extent and at the same level of performance as those holding corresponding titles in the Professor series in the same department. For School of Medicine clinical appointments, this may also include patient-related care.

Such assignments, however, shall be made only under conditions and restrictions (see APM - 270-16, 270-17, and 270-20) which serve to make a clear distinction between appointments in this series and appointments in the Professor series (defined in APM - 220). Professor in Residence titles are intended to be used for individuals supported by non-State funds.

PPM 230-270-8 Types of Appointments

APM 270-8

PPM 230-270-10 Criteria

APM 270-10

PPM 230-270-16 Restrictions

The following restrictions apply to use of titles in this series:

APM 270-16. a

PPM 230-270-16. b

Limits on State Funding:

Fifty percent or more of the base salary of the appointee shall come from funds other than General (State) funds; at UC San Diego, 100% funding from other than state sources is typically required except that the Chancellor is authorized, under justifying circumstances, to fund more than 50 percent of the base salary from General (State) funds for a period normally not in excess of two years.

If the salary of a Professor In Residence is fully funded from federal sources administered by the

University, non federal funds should be provided to fund a portion of the salary during periods when that individual is significantly involved in teaching.

APM 270-16. b
APM 270-16. c

PPM 230-270-16. d

An initial appointment for less than full-time service with a title in this series may be authorized under appropriate circumstances, provided that the Chancellor specifically approves the arrangement as being in the best interests of the University. Such part-time appointments will ordinarily be limited to cases in which the professional commitment is to the University. In the rare case of a part-time appointment of an individual with a professional commitment other than the one to the University, the Chancellor must be assured that the appointee will fulfill all the obligations entailed in the University appointment. When an appointment for less than full-time service is approved, the University is not obligated to increase the percentage of time of the appointment, even if the appointee and the department should desire such an increase in the future.

An initial part-time appointment to the rank of Associate Professor or Professor or subsequent promotion to one of these ranks on a part-time basis shall be subject to the provisions which apply in the case of a full-time appointment; and the appointee shall execute a memorandum of understanding agreeing that the tenure status and other benefits of the appointment as described below are limited to the specified percentage of time.

The memorandum of understanding also shall specify expectations as to workload, productivity, reviews, and any other applicable conditions of the appointment. A copy of the memorandum of understanding should be included in the personnel review file. The memorandum of understanding shall be set forth in a letter from the Chancellor advising the individual that the part-time appointment is subject to the specific understanding that there are no implied rights to a full-time tenure appointment; and, further, that the rate at which credit for University service accrues for various University fringe and retirement benefits as well as related academic privileges will likewise be affected. The individual shall be asked to sign and return a copy of such letter to indicate consent.

A voluntary permanent part-time appointment or a voluntary temporary reduction by an appointee in the percentage of time of the appointment shall be subject to the same restrictions stipulated above for an initial part-time appointment. Membership and voting privileges in the Academic Senate for part-time appointees to this series are the same as for full-time appointees.

APM 270-16. e

PPM 230-270-17 Terms of Service

APM 270-17

PPM 230-270-18 Salary

APM 270-18

PPM 230-270-20 Conditions of Employment

APM 270-20

PPM 230-270-24 Authority

No appointment, reappointment or academic review action is final until there has been an academic

review and the individual with final authority has approved the action.

The UC San Diego [Authority and Review Chart](#) sets forth the individual(s) and/or committees responsible for review, as well as the final authority for approval.

PPM 230-270-80 Review Procedures

Procedural guidelines are available in the [Academic Personnel Process Manual](#).

PPM 230-270-82 Procedures for Appointment or Reappointment to the Rank of Assistant Professor of (e.g., Psychology) in Residence

APM 270-82

PPM 230-270-83 Procedures for the Appraisal of an Assistant Professor of (e.g., Psychology) in Residence

APM 270-83

PPM 230-270-84 Procedures for Non-Reappointment of an Assistant Professor of (e.g., Psychology) in Residence

APM 270-84

PPM 230-270-85 Procedures for Appointment or Promotion to the Rank of Associate Professor of (e.g., Psychology) in Residence or Professor of (e.g., Psychology) in Residence

APM 270-85

REVISION HISTORY

July 01, 2017	This policy was made effective.
April 19, 2018	Minor technical edits to update names and policy hyperlinks.
April 22, 2020	This policy was reviewed for gender neutral language.