



# UC San Diego

## Policy & Procedure Manual

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### PERSONNEL-ACADEMIC

#### Section: 230-289

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### APPOINTMENT AND PROMOTION

#### GUEST LECTURERS (*INCLUDING LECTURERS, MISCELLANEOUS PART-TIME*)

PPM 230-289, Guest Lecturers (*Including Lecturers, Miscellaneous Part-time*), relates to matters subject to [Academic Personnel Manual \(APM\) Section 289](#), Guest Lecturers. For reference, subsections of PPM 230-289 include citations to associated subsections of the APM; in all cases, the APM is operative where referenced.

#### PPM 230-289-4 Definitions

Individuals who will participate in the instructional program for a short period of time (i.e., two weeks or less in a quarter) and do not have full or partial responsibility for a course may be eligible for payment as Guest Lecturers. These are individuals who do not hold titles with the University but who are brought to the University for their expertise in given subjects.

The [Lecturer, Miscellaneous Part-Time](#) title is appropriate for individuals who are being proposed to teach a course or courses for more than two weeks in a quarter, but less than a full quarter, who do not hold a title with the University, who are brought to the University for their expertise in a given subject, and who are paid a "By Agreement" (BYA) salary.

#### PPM 230-289-6 Responsibility

APM 289-6

#### PPM 230-289-8 Types of Appointment

APM 289-8

#### PPM 230-289-24 Authority

No appointment, reappointment or academic review action is final until there has been an academic review and the individual with final authority has approved the action.

The UC San Diego [Authority and Review Chart](#) sets forth the individual(s) and/or committees responsible for review, as well as the final authority for approval.

#### PPM 230-289-80 Procedures

Procedural guidelines are available in the [Academic Personnel Process Manual](#).

### REVISION HISTORY

July 01, 2017	This policy was made effective.
April 20, 2018	Minor technical edits to update names and policy hyperlinks.
April 23, 2020	This policy was reviewed for gender neutral language.