REQUEST FOR INSTALLATION OF TEMPORARY BUILDING

Applicant: ____________________________________________

1. Type of building (trailer or modular building) ________________________________

2. Proposed Location __________________________________________________________________

3. Gross square footage _________

4. Duration of need (note: initial requests may be approved for a maximum of three years, unless the building is to be located within a "Consolidation Area" approved by CCPC):__________

5. Programs to be housed in the temporary building: ________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

6. Explain why the following alternatives are not acceptable solutions (attach additional sheets if necessary):

a. Reallocating unused or underutilized space within existing facilities: __________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

b. Constructing permanent facilities in conformance with long-range campus development plans:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________


c. Accommodating the need in off-campus lease space:______________________________
____________________________________________________________________________________
____________________________________________________________________________________


d. Freeing space in existing buildings by relocating selected uses to off-campus leased space:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

e. Alternative scheduling of classes or work shifts to utilize existing facilities more efficiently:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Endorsed by: ________________________________ , requesting Vice Chancellor

Office of Record: Physical Planning Office 06/27/2001
Retention: Until Removal of Temporary Building