

CONSUMPTION OF ALCOHOLIC AND/OR MALT BEVERAGES

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3. Personnel Policies for Staff Members (PPSM)
 - [62](#) Corrective Action
 - [62 HR S-1](#) Corrective Action (UCSD Implementing Procedures)
4. [Manual of Academic Senate](#), University of California, Section V.
5. [UCSD Policies and Procedures Applying to Student Activities, including but not limited to the Student Conduct Code.](#)
6. University Hospital and Clinics Regulations (current policy).
7. Scripps Institution of Oceanography Regulations (current policy).
8. UC Business and Finance Bulletin
 - [BUS 79](#) Entertainment, VI.B., Funding Sources
9. [Blink, Travel tab](#)

D. POLICY

1. California State Law

California law regarding use of alcoholic beverages is highlighted here. The laws are abbreviated for general use and may not cover all situations. It is the responsibility of the server or consumer of alcoholic beverages to be aware of, and abide by, all state and local ordinances.

It is against the law:

- a. To sell, furnish, give, or cause to be sold, furnished, or given away any alcoholic beverage to a person under the age of 21, and no person under the age of 21 may purchase alcoholic beverages.
- b. For a person under the age of 21 to possess alcoholic beverages on any street or highway or in any public place or any place open to the public.
- c. To sell, furnish, or give away alcoholic beverages to an obviously intoxicated person.
- d. To sell alcoholic beverages any place in the state without proper license from the State of California Department of Alcoholic Beverage Control (ABC).

2. UCSD Policy

The purchase, sale, service, manufacture, possession and consumption of alcoholic and/or malt beverages on University property is prohibited except as allowed by the provisions of this policy and as approved, pursuant to section E, Procedures.

1. The consumption of alcohol is prohibited in all areas of the on-campus housing facilities except for private rooms and those dwelling units designated by the Director of Housing and Dining Services as exempt from this subsection. Additionally, public events and activities that include the use, consumption, sale, manufacture, or distribution of alcohol may not be conducted in areas that are proximate to housing that are occupied predominately by students who are under 21 years of age.
2. Kegs or other large volume alcoholic beverage containers are prohibited in all areas of the on-campus housing facilities.
3. It is a violation of on-campus housing regulations for students or guests under the age of 21 to consume or possess alcohol in any public or private housing area.
4. Residents who provide alcohol to guests may be held accountable by the University for the behavior of their guests.
5. The Director of Housing and Dining Services may approve the use of alcohol for Conference Services functions consistent with the policies for alcohol service at Closed Events as outlined in Section D.2.c.

b. Other UCSD Properties

The purchase, sale, service, consumption, distribution or possession of alcoholic beverages on University of California, San Diego properties shall be in accordance with applicable law and University policies and regulations and is prohibited except in the following instances:

1. Areas specifically designated by the Chancellor or other appropriate University officials for a particular function not open to the public.
2. Administrative units or departments conducting a small meeting or function (e.g. - 20 persons or less) among employees in private offices/space with the approval of and in the presence of an appropriate University official or faculty member. All persons in attendance must be 21 years of age or older.
3. Areas, properties, or establishments licensed by the State of California Department of Alcoholic Beverage Control (ABC).
4. Off-campus locations by campus organizations or units sponsoring activities subject to regulations of the properties (areas) being used. Liability insurance coverage may be required, subject to review by the Campus Risk Management Office, if the event is open to the general public. See also Section D.8., Liability, of this policy.
5. This issuance does not cover rules and regulations governing Scripps Institution of Oceanography vessels, for which policies and procedures on the sale, service, consumption, or possession of alcoholic beverages are issued by the Director, SIO, or his/her designee.

USE OF ALCOHOLIC AND/OR MALT BEVERAGES FORM

The UCSD Use of Alcoholic and/or Malt Beverages Form is available in fill-in pdf format at the following location:

<http://adminrecords.ucsd.edu/ppm/docs/510-1.13exa.pdf>

It is also available on the next page.



UNIVERSITY OF CALIFORNIA, SAN DIEGO
Use of Alcoholic and/or Malt Beverages Form

Approved Date
Approval Number

Alcoholic and/or malt beverages may be consumed on University premises that have been licensed by the Department of Alcoholic Beverage Control or on other specific University premises as outlined in PPM 510-1, Section XIII.

Section I: Event Information

Sponsoring Organization:
Event Title:
Event Date:
Event Location:
Event Hours:
Set-Up:
Event Start:
Serving Hours:
Event End:
Public Event?:
Closed Event?:
Estimated Attendance:
Description of Audience:
Beverages Served:
Food Served:
UC Funds Used for Alcohol?:
Fund Source:
Purchase Order #:

Section II: Officer or Key Official of Sponsoring Organization

(Refer to PPM 510-1 Section XIII, E. for a list of approved officials)
I have read the UCSD Policy and Procedure Manual Section 510-1 Section XIII. ("Consumption of Alcoholic and/or Malt Beverages) and understand that I and my organization may be held responsible and liable should a person attending the event and consuming alcoholic beverages be involved in an incident resulting in personal injury and/or death.
Key Official or Officer:
Address:
Phone:
Signature:
City:
State:
Zip:
Title:

Section III: Student Group Member Approval

(Required if sponsor is student organization or group)
Sponsor's Member #2:
Phone:
Signature:
Date of Birth:
Sponsor's Member #3:
Phone:
Signature:
Date of Birth:

Section IV: SOLO/Group Advisor/Key University Official Approval

(Refer to PPM 510-1 Section XIII, E.1.c. (student groups) or PPM 510-1, Section XIII, E.2.c. (all other campus units or groups)
Group Advisor/Dean:
Phone:
Signature:
Title:
O Approved O Denied

Section V: Facility Manager Approval

(Required unless host facility is under the direct control of the sponsoring department or unit. See PPM 510-1 Section XIII, E.2.d.)
Facility Manager:
Phone:
Signature:
Title:
O Approved O Denied

Section VI: VC Student Affairs or VC Research/Dean Graduate Studies

(Required if sponsor is student organization or group)
Vice Chancellor:
Phone:
Signature:
Title:
O Approved O Denied

Section VII: Office of Record

UCSD Police Department:
Phone:
Signature:
Title:

After all required signatures have been obtained, the UCSD Police Department will return a fully executed copy of this permit to the sponsoring organization and the facility where the event will be held.
This permit MUST be available at the function for inspection by a University official.