



UNIVERSITY OF CALIFORNIA, SAN DIEGO
Use of Alcoholic and/or Malt Beverages Form

Approved Date
Approval Number

Alcoholic and/or malt beverages may be consumed on University premises that have been licensed by the Department of Alcoholic Beverage Control or on other specific University premises as outlined in PPM 510-1, Section XIII.

Section I: Event Information

Sponsoring Organization:
Event Title:
Event Date:
Event Location:
Event Hours:
Set-Up:
Event Start:
Serving Hours:
Event End:
Public Event?:
Closed Event?:
Estimated Attendance:
Description of Audience:
Beverages Served:
Food Served:
UC Funds Used for Alcohol?:
Fund Source:
Purchase Order #:

Section II: Officer or Key Official of Sponsoring Organization

(Refer to PPM 510-1 Section XIII, E. for a list of approved officials)
I have read the UCSD Policy and Procedure Manual Section 510-1 Section XIII. ("Consumption of Alcoholic and/or Malt Beverages) and understand that I and my organization may be held responsible and liable should a person attending the event and consuming alcoholic beverages be involved in an incident resulting in personal injury and/or death.
Key Official or Officer:
Address:
Phone:
Signature:
City:
State:
Zip:
Title:

Section III: Student Group Member Approval

(Required if sponsor is student organization or group)
Sponsor's Member #2:
Phone:
Signature:
Date of Birth:
Sponsor's Member #3:
Phone:
Signature:
Date of Birth:

Section IV: SOLO/Group Advisor/Key University Official Approval

(Refer to PPM 510-1 Section XIII, E.1.c. (student groups) or PPM 510-1, Section XIII, E.2.c. (all other campus units or groups)
Group Advisor/Dean:
Phone:
Signature:
O Approved O Denied Title:

Section V: Facility Manager Approval

(Required unless host facility is under the direct control of the sponsoring department or unit. See PPM 510-1 Section XIII, E.2.d.)
Facility Manager:
Phone:
Signature:
O Approved O Denied Title:

Section VI: VC Student Affairs or VC Research/Dean Graduate Studies

(Required if sponsor is student organization or group)
Vice Chancellor:
Phone:
Signature:
O Approved O Denied Title:

Section VII: Office of Record

UCSD Police Department:
Phone:
Signature:
Title:

After all required signatures have been obtained, the UCSD Police Department will return a fully executed copy of this permit to the sponsoring organization and the facility where the event will be held.
This permit MUST be available at the function for inspection by a University official.