EXHIBIT A

UCSD SHIPPING MEMO

UNIVERSITY OF CALIFORNIA, SAN DIEGO
8855 Production Ave.,
San Diego, CA 92121
(619) 336-3246

SHIP TO:

Attention: PH ( ) — — — — — — — — — —

Reason for shipment

TO RETURN DAMAGED OR INCORRECT MERCHANDISE:

PURCHASE ORDER NO. [ — — — — — — — — — — ]

P.O. ITEM NO.

QUANTITY SHIPPED
(Donated, Boxes, etc.)

DESCRIPTION OF CONTENTS

ITEM VALUE

Dry Ice ☐ — — — — — — — — — — — — — — — —

VENDOR RETURN GOODS NUMBER

CHECK ONE:

University property being shipped on official business.

Government property being shipped on official business.

Personal property being shipped on official business.

(If checked, explain briefly on the reverse side)

SHIPMENT AUTHORIZED BY

Mail Code: __________

Below to be completed by shipping.

The right is reserved to examine all outgoing and incoming shipments on which the University of California, San Diego, has paid or will be billed for the freight charges.

SHIPPING DIVISION

ACCOUNTING