



UC San Diego

Policy & Procedure Manual

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PERSONNEL - ACADEMIC

Section: 230-42

Effective: 08/01/1970

Supersedes: 08/25/1961

Review Date: TBD

Issuance Date: 04/09/2020

Issuing Office: [Academic Personnel Services](#)

COMPENSATION OF ACADEMIC YEAR APPOINTEES FOR TEACHING AND RESEARCH

I. BACKGROUND

With the issuance of this policy, "service periods" no longer will be used to determine payments for research for academic year (nine-month) appointees who hold joint appointments for teaching and research. These appointees now will be assured of receiving full salary payments for research from extramural funds within the same period required for teaching payments.

II. REFERENCE

A. UCSD POLICY PROCEDURE MANUAL

[230-40](#) Academic Salary Scales: Scale for Professional Research, Academic Year (9-month), Extramural Funds

III. POLICY

A. The following policy is applicable to salary payments to academic year (nine month) appointees who hold joint appointments for teaching and research.

1. Payments for the teaching portion of the appointments will be made in twelve equal installments (four per quarter).
2. Payments for the research portion of the appointment funded against extramural sources will be made in nine equal installments (three per quarter).
3. Pay dates

	Teaching Title	Research Title
Academic Year	7/1 - 6/30	10/1 - 6/30
Fall Quarter	7/1 - 10/31	10/1 - 12/31
Winter Quarter	11/1 - 2/28	1/1 - 3/31
Spring Quarter	3/1 - 6/30	4/1 - 6/30

B. This same policy is applicable to payments under a research title from extramural funds to appointees who teach the equivalent of one quarter full-time during the regular academic year, and who elect to spend one or two quarters on research.

C. *Exhibit A* shows a *Change in Employment Status* form completed for a joint appointment

University of California San Diego Policy – PPM 230-42
PPM 230-42 Compensation of Academic Year Appointees for Teaching and Research

on the basis of 67 percent time for the reaching title and 33 percent time for the research title.

IV. RESPONSIBILITY

This policy is administered by the Academic Personnel Office. Questions may be directed to extension 1237.

V. REVISION HISTORY

August 1, 1970	This policy was made effective.
April 20, 2018	Minor technical edits to update policy hyperlinks.
April 9, 2020	This policy was reviewed for gender neutral language.



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Exhibit A

University of California		1. Appointment: Academic: <input checked="" type="checkbox"/> Nonacademic: <input type="checkbox"/>		Action is: Temp <input checked="" type="checkbox"/> Perm <input type="checkbox"/>		2. Campus Location: SAN DIEGO		Code: 6	
CHANGE IN EMPLOYMENT STATUS									
4. Name (last, first, middle): SMITH, JOHN J.		5. Date Prepared: 7/29/70		Date Effective: 10/1/70					
6. Home Address (include number, street, city, state and zip): 1234 Del Valle Road, La Jolla, California 90090		7. Sep: 10/5/24		8. Birthdate: 10/5/24					
9. Social Security No.: 000-56-303		10. Present Status: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		11. Relatives Employed at U.C.: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
12. Department(s) and Account Name(s): PHYSICS/GEN FDS/ACADEMIC SALARIES		1) SAME 2) PHYSICS/NSF-000/GA							
13. Account Coding(s): 6-3XXXX-19900-0		1) SAME 2) 6-4 XXXX --XXXX-2							
14. Position Title(s) and Step(s): ASSOCIATE PROFESSOR I		1) SAME 2) ASSOCIATE RESEARCH PHYSICIST I							
15. Full time pay rate(s) and % home (state pay period if other than monthly): Mo./Hr. Annual %		1091.67 13,100. 67		1) SAME 2) 1455.56(1/9th) 13,100. 33					
16. Prerequisite		Type: Amount: From To		Type: Amount: From To					
17. Pay period(s): 7/1/70		Tenure		1) SAME 2) 10/1/70 6/30/71					
18. Academic year appointment's service period(s) if different from pay period (if other than quarterly):		Quarter (show yr.) Summer Fall Winter Spring		Quarter (show yr.) Summer Fall X Winter X Spring X					
19. Hours: Pay TRSF		20. Funding Source		Current Yr. Cost PTE		21. Personnel or Appropriate Office Enter Title Code Salary Grade		22. Registered U.C. Student: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Graduate <input type="checkbox"/> Undergrad	
23. Reason for change and other explanatory data:		TO PROVIDE A 33% RESEARCH APPOINTMENT FOR THE ACADEMIC YEAR 1970-71							
24. Chairman or Head of Department		Date		Chancellor or Vice President		Date		Check Attached On File Alien	
Dean		Date		President		Date		Checked By	
Dean Graduate Division or Personnel Manager		Date		Regents' Approval		Date			
APPOINTEE PLEASE NOTE!									
This form reflects an approved change in your status of employment. Unless you advise your department chairman or other immediate superior officer to the contrary within one month of the date on which this form has last been approved by an administrative officer, as indicated on the form, it will be assumed that you accept the revised term(s) of employment indicated herein. This change in status may affect your eligibility for University insurance and retirement programs. Department representatives can furnish you information on these University Programs.									
FORM 1601 5/69		EMPLOYEE (AFTER FINAL APPROVAL)							

REVISION HISTORY

April 9, 2020

This policy was reviewed for gender neutral language.