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CONTRACTS AND GRANTS (RESEARCH)

Section: 150-42 SUPPLEMENT I

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CRITERIA FOR CHARGING ADMINISTRATIVE AND CLERICAL COST TO FEDERAL AWARDS

<u>REFERENCE NOTES</u>
<p>(1) Normally, both of the following two tests must be met in order to answer "Yes" to the decision about Major Project Criteria:</p> <ul style="list-style-type: none"> • DEFINITIONAL TEST: Refer to Supplement II of this policy for examples of "major projects" and types of supporting activities that require "significantly greater than routine" effort, and decide if the project qualifies, AND • EMPIRICAL TEST: Effort is 15% or more of an individual's total annual effort, or the individual's effort for a definable period within the project period, OR the individual's effort is reported via a labor clearing fund and 80% or more of the individual's effort is devoted to sponsored projects, <p style="text-align: center;">OR</p> <p>In EXCEPTIONAL CIRCUMSTANCES, departments must adequately document why effort of less than that specified in the Empirical Test is required to support the major project. Advance approval of the CAS Compliance Officer is required.</p>

